

**STUDENT REIMBURSEMENT HOUSING FORM**

The purpose of AHEC reimbursement is to help ease financial burden and to encourage students that are interested in completing rotations and/or community service learning opportunities in rural or underserved Alabama communities. Rotations and/or community service learning opportunities must be completed at a clinical site or organization that is located in a Health Profession Shortage Area (HPSA) or Medical Underserved Area (MUA). In order to determine if your site meets these requirements, please visit the HPSA website at <http://datawarehouse.hrsa.gov/topics/shortageAreas.aspx>. Students may receive reimbursement for mileage or housing at an amount that is to be determined while funding is available. Students will be notified when funding is no longer available.

In order to receive housing reimbursement you must complete and return the following forms to the West Central Alabama AHEC Office **one week before your last day**. For additional information about AHEC travel and housing assistance, please refer to the Community-Based Student Education Guide.

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| <input type="checkbox"/> <b>Community Based-Student Education Form</b> | <input type="checkbox"/> <b>W-9 Form (required for payment)</b>  |
| <input type="checkbox"/> <b>Student Reimbursement Form</b>             | <input type="checkbox"/> <b>Copy of housing contract or lease agreement (housing only, pre-approval required, if applicable)</b> |

Today's Date:		
Student Name (last, first, m):		
Academic Institution:		
Specialty of rotation (ex: pediatric):		
Clinical Site Name:		
Clinical Site Address:		
Clinical Site Preceptor Name:		
Housing Site:		
Date(s):	Total Number of Rotation Hours Completed:	
To be complete by AHEC staff: Approved by:	Date Approved	
	Amount Paid	Date Paid

If you have questions please feel free to contact the West Central Alabama AHEC office at (334) 287-2824 or email Adrian Collier at [adrian.collier@wcaahec.org](mailto:adrian.collier@wcaahec.org)